This is a reminder regarding our major upgrade to Business Objects Web Intelligence Reporting tool (WebI). The upgrade is scheduled to run on Friday, August 7, 2009 at 5:00pm. and may take some time to complete. We are suggesting that you not use WebI until Monday if possible. If you do use it you need to realize that you may run into some problems or system errors if the upgrade has not completed. The upgrade should be smooth and seamless transition for the users. After 5:00 on Friday the link located on our DCF Website will be updated to our production server.

Log-in and Password
Central Office Staff -- You will now be using your State LAN ID and password. Choose Windows AD from the Authentication drop-down and click Log on.

Other previous WebI v6.5 users, upgrading to WebI XI -- Enter the User Name and Password you used for WebI v6.5 login, select **Enterprise** from the Authentication drop-down, and click **Log On**. Your log-in and password will be converted, so when you sign-in after 5:00 August 7th your password will revert to what it was on July 13th, even if you had changed it.
The Enterprise Account password requirements can be found in the web-based training explained below.

When each course is published in the PTS Learning Center, a link to an index that includes a list of topics covered in each course will be available from their respective 'Course Detail' tab, 'Special Notes' section. After you complete the course, if you have a question about a particular function/procedure, check out the Module Index to find the topic's location in the course. To register for the courses, go to PTS Learning Center.

For more information or questions about the two WebI XI courses, please contact PTSTrainingSupp@wisconsin.gov.

For questions about logging on, contact DCF Security (608-261-6317, then press #1).
For WebI XI User Support, contact DWD Service Desk (608-266-7252) or e-mail dcfmbwisdom@wisconsin.gov.